

Whitefield Infant School and Nursery
Attendance Monitoring Strategies

Daily	Weekly	Half termly	Persistent absence	Term-Time Absence
• Daily monitoring and school attendance policy followed by Home-School Support Officer (HSSO). • Dedicated school website page sharing policies, procedures and information. • Policy in line with latest DfE guidance; 'working together to improve school attendance' (Sept 2022)	• Weekly award for the best class attendance during celebration assembly (teddy for EYFS and games trolley for Golden Time KS1) • Weekly 100% individual attendance draw - prize for each year group. • Weekly newsletter sharing class attendance/ weekly figures with parents • Weekly monitoring meeting with HSSO and HT to discuss any actions needed/arrange any parents meetings/letters/phone calls with cause for concern' children/groups.	• Class prize for best attendance • Perfect attendance days with prizes for classes with 100% attendance • Governors report, monitoring attendance of groups of learners and reporting to Governing Board - Allocated Attendance Governor in place. • Regular comparisons with our attendance data and National figures • Half termly monitoring of all groups of learners-any patterns and trends identified are questioned. • Termly traffic light letters to inform parents of termly % attendance and causes for concern.	• Collaborative policy across Pendle, promoted by all local faith leaders (FAST). • HT spoke at Friday prayer and on the local radio about the impact of PA- shared on school website (this has been relaunched in March 2023 in line with Ramadan). • Weekly monitoring - letters home and meetings with parents to discuss impact of PA and offer support/Early Help. • Offers of free breakfast club to encourage children to be in school. • Referrals to LA Officer to provide additional support.	• Collaborative policy across Pendle, promoted by all local faith leaders (FAST). • HT spoke at Friday prayer and on the local radio about the impact - shared on school website (this has been relaunched in March 2023 in line with Ramadan). • Robust policies and procedures in place and followed • Fines issued. • Meetings with parents before and after TT requests.